

Dalton Township  
1616 E. Riley Thompson Rd  
Muskegon, Michigan 49445  
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www.daltontownship.org

## ZONING SIGN APPLICATION

Daltontownship.org Zoning Ordinance Chapter 15

### OWNER INFORMATION

### APPLICANT INFORMATION

Name: \_\_\_\_\_

Association: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parcel Identification Number: 61-07- \_\_\_\_\_

Address or Location of Request: \_\_\_\_\_

Business Name: \_\_\_\_\_

See zoning ordinance at [daltontownship.org](http://daltontownship.org) before Refacing, Repairing, Replacing, etc. of any sign type.  
Chapter 15, Section 15.6 A, B, C, D, & E.

Prohibited Signs: Zoning Ordinance Chapter 15, Section 15.7 A, B, C, D, E, and F

Type of Use : \_\_\_\_\_ (i.e. Church, Bar, Store, Resident, Daycare, Real estate)

Conforms: \_\_\_\_\_ Sq. Ft    Non-conforming: \_\_\_\_\_ Sq. Ft.    Exceeds: \_\_\_\_\_ Sq. Ft.

### Sign Type

1. Wall \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

2. Free Standing Pole \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

3. Ground Monument: \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

4. Billboard \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

5. Temporary Sign\* \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

\*Political Sign \_\_\_\_\_ \*Event Sign \_\_\_\_\_ \*Commercial Advertising Banners/Flags \_\_\_\_\_ \*Residential \_\_\_\_\_

\*Real Estate \_\_\_\_\_ (commercial or residential)    Other (state type and size) \_\_\_\_\_

6. Directional Signs \_\_\_\_\_ Size: \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

7. Business Center: \_\_\_\_\_ Size \_\_\_\_\_ Sq. Ft. : \_\_\_\_\_

This application must include the information below: (see Zoning Ordinance Chapter 15 for complete information)

1. A sketch plan with sign plans drawn to scale showing proposed location and type of sign.
2. Plot Plan that shows the sign placement, setbacks, north arrow, existing structures, including setbacks, driveway (access), etc.
3. All applications shall be accompanied by the written consent of the owner of record of the property on which the signs are proposed to be erected.
4. No sign requiring a sign permit shall be erected or installed until an application is approved.
5. Permit review may be eliminated if the required information is provided to the Planning Commission as part of a site plan review or special use review, in which case the Planning Commission shall recommend approval, approval with conditions, or denial of request.
6. Expiration: approval of a sign permit shall expire one year from its effective date if not constructed within one year, unless an extension not to exceed one year has been granted by the Zoning Administrator.
7. Each sign shall be of a shape, material, style, letter types, and color appropriate for the use, enhancing to the premises and harmonious with the neighborhood.

Sign setbacks: All sign setbacks shall be a minimum of ten feet from all lot lines and road right of ways except when specifically stated in the zoning ordinance districts.

#### 15.6 Continuation of Nonconformities.

Nonconforming signs may be continued and shall be maintained in good condition, but shall not be:

- A. Expanded or altered so as to increase the degree of nonconformity of the sign; or
- B. Re-established after its discontinuance for six months; or
- C. Continued in use after cessation or change of the business or activity to which the sign pertains; or
- D. Re-established after damage or destruction if the estimated cost of reconstruction exceeds 50 percent of the estimated replacement cost, as determined by the Zoning Administrator; or
- E. Relocated or replaced.

*I hereby attest that the information on this application is true and accurate to the best of my knowledge.*

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Date*

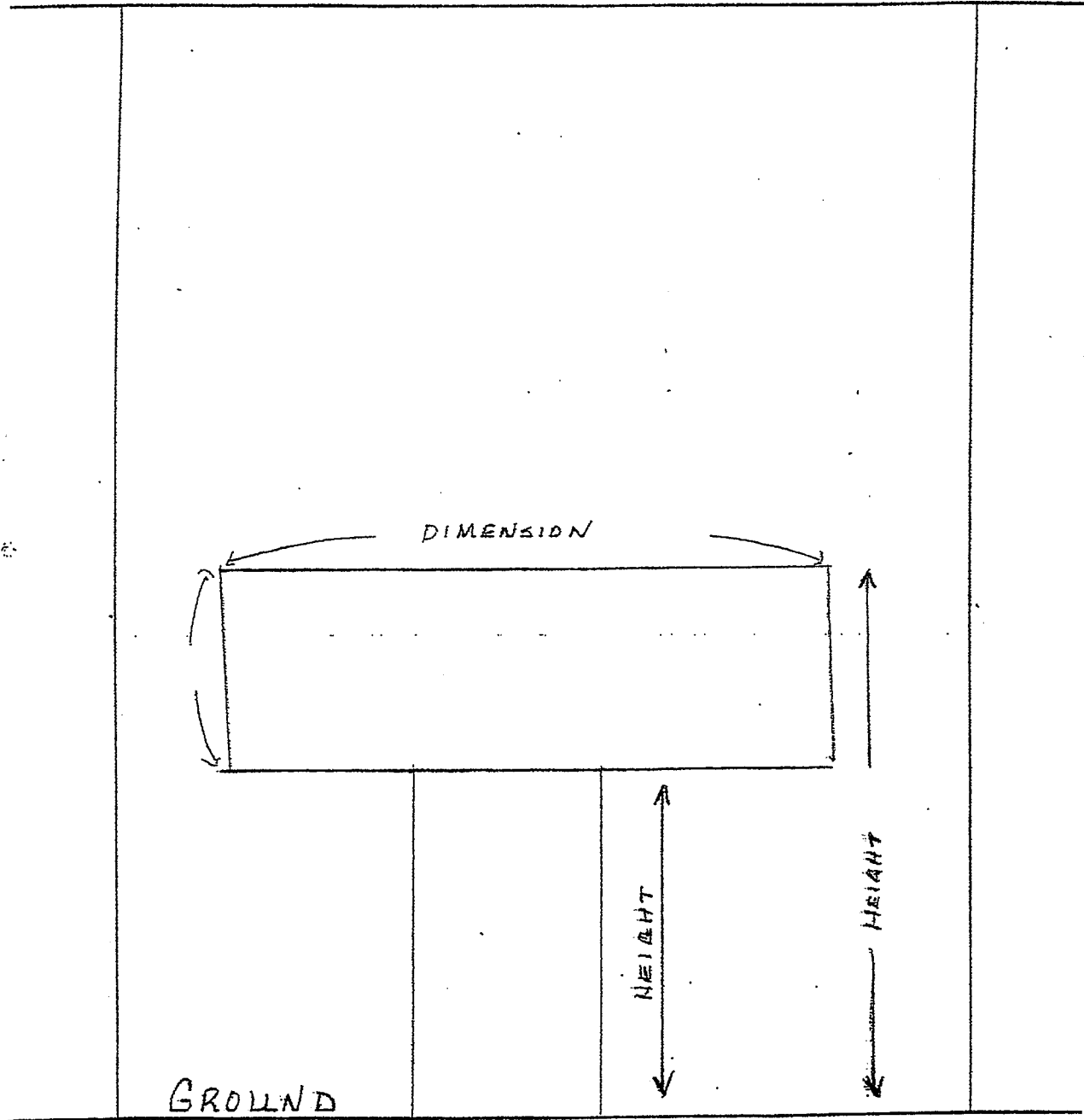
\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

# SIGN

Parcel #: \_\_\_\_\_

Dimensions: \_\_\_\_\_



Site Address: \_\_\_\_\_

# Site Plan of Property and Location of ALL Structures

**\* Important \*** Show all Existing and Proposed Structures; Owner Name and Address, Parcel #, Street Name, North Arrow, Parcel Dimension, Existing Structures including setbacks and approaches, Proposed Structures including setbacks and approaches, Front Rear and Side Yard Setbacks, Well and Septic, Driveway (access) with pavement type, decks, cement patios, cement walkways.

Parcel #: \_\_\_\_\_ Zoning: \_\_\_\_\_ Dimensions: \_\_\_\_\_

Side Lot Line or Side Street

Side Lot Line or Side Street

Road Right of Way (Typically 33' from the road center)

Site Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_